

WHISSONSETT PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING  
HELD ON 9<sup>TH</sup> JULY 2015 AT 7.30 P.M. IN  
WHISSONSETT VILLAGE HALL

Present: Cllr D Burton, Cllr B Andrews, Cllr J Daniels, Cllr S Dye, Cllr J Newton  
and Cllr G Buckley  
Others Present: 6 electors, County Cllr Mark Kiddle-Morris and Dist. Cllr Trevor Carter

**1. Welcome and to accept apologies for absence**

The Chairman welcomed those present to the meeting. Apologies for absence were received from Cllr A Mountain and these were accepted.

**2. To receive any Declarations of Interest**

Cllr Andrews declared a Personal Interest in item no. 5, a letter from Breckland Council regarding his property and an application for a legal determination.

**3. To confirm and accept Minutes of 14<sup>th</sup> May meeting**

Cllr Daniels proposed the minutes, which had been circulated, be accepted as a true and accurate record, Cllr Newton seconded the proposal, carried by the Council

**4. To report on any matters arising from the minutes of May (not on agenda)**

There were no matters arising.

The Chairman adjourned the meeting for the Public Participation period

**PUBLIC PARTICIPATION PERIOD**

Cllr Kiddle-Morris reported that a couple of bi-elections would be happening on July 16<sup>th</sup> and this may cause the political balance to change. There is the need for another bi-election also, as someone that was elected in May has since died. The Parish Partnership will be available again and this time Parish Councils will only pay 25% instead of 50%. There are still problems with Better Broadband but the residents using the contract feel the connections are better than they were. Surface road treatments in villages are being carried out and this will involve the need for temporary traffic lights. It seems the Budget for Children's Services has already gone 'over budget' which is bad news.

Cllr Carter reported that there is now a new contract in place for Clothing Banks and the monetary returns will be better. The new Treasurer of the Village Hall Committee was interested to hear about this so Cllr Carter will obtain some more information and pass it to the Parish Council. Cllr Dye mentioned that regular fly tipping is occurring on the Whissonsett/Horningtoft Road but there is not enough information available to investigate the problem. Cllr Carter is promoting garden waste bins and Breckland wants more residents to use garden waste bins.

**5. To discuss Correspondence**

Letter from Chairman of Village Hall Committee requesting a financial contribution from the Parish Council towards the costs involved for providing the Post Office service. The Parish Council are Trustees of the Village Hall and according y the deeds should not be putting money into the Village Hall for the running costs and there is a letter from the Charity Commission

stating this fact. At the moment the Parish Council pays a donation of £120.00 for holding the Parish Council meetings in the Village Hall. Cllr Newton proposed another donation of £200.00 be paid, seconded by Cllr Andrews and carried and this will help towards the costs created by the Post Office Service, which is provided. The members of the Village Hall Committee present thanked the Parish Council for this donation.

Copy of Clerks & Councils direct magazine

Letter from Breckland Council regarding The Oak House, New Road, Mr & Mrs Andrews, attaching a copy of the application but not requesting the views of the Parish Council.

Police report – 3 crimes committed in the Parish in May

#### **6. To discuss any Planning issues**

There were no planning issues to discuss.

#### **7. To discuss any Highways issues**

There are some pot holes that need attention. The Clerk will contact Jon Winnett and try to arrange for him to come to the village and meet up with Cllr Burton and go around the village so Cllr Burton can point out to him some issues.

#### **8. To discuss the Village Hall**

There was an insurance query regarding fete events on the playing field and the Clerk was told that as the Parish Council owns the playing field, the Parish Council's insurance covers Public Liability when the public are walking across the field and when children are on the play equipment. If the Village Hall Committee organises a fete event, then they have to take out separate insurance. The Clerk will contact other Parishes to find out how they deal with this eventuality.

#### **9. To discuss the dog fouling problem**

The problem still exists and has not got any better. The Parish Council has bought another dog bin and it will be delivered soon and put on Horse Lane. The Clerk mentioned that she had heard that the Dog Warden will visit parishes that have a severe problem, so she will contact him.

#### **10. To authorize any necessary financial transactions**

Broker Network Ltd insurance	£529.45	Wybone Ltd (dog bin)	£192.71
HMRC Tax April – July	£99.60	Clerk's net salary April – July	£398.40
G Daniels (allotment work)	£180.00	G Lake Grounds Maintenance 2 <sup>nd</sup> payment	£1,814.00
Whissonsett Village Hall donation and half of hire cost			
£260.00			
Clerk's salary & holiday pay Ap. 2014 – March 2015			
£192.80			

V.A.T. reclaim of £648.89 has been received.

#### **11. To discuss the Grass Cutting Contract**

Mr Lake's contract will be coming up for renewal soon and a quote had been obtained from Norse, which was £400.00m cheaper. However, the Parish Council voted unanimously to renew Mr Lake's contract, as it was felt he carried out a very good job. Cllr Burton will speak to Mr Lake about the weed clearing and spraying. It would be useful if a weed controlling session could

take place very soon. Regarding the hedge at the property owned by Broadland, the owner will be asked to leave the hedge along for the moment. Church Lane hedges are on Mr Lake's contract to be cut.

**12. To discuss the allotment position**

The allotments have now been cleared and are ready again to be used. Conversations have been had regarding renting them out but the problem is that there is no water there. The idea of asking for a once off deposit of £50.00 was discussed, to try to stop people from ceasing to rent but leaving the allotment in a mess. This deposit would be an extra cost to the yearly rent. A rental charge could not be decided upon, so this will be an item for discussion at the next meeting.

**13. To receive items for the next Agenda**

To discuss the allotment situation

To adopt the amended Standing Orders, which will incorporated the Transparency Code

To discuss dog fouling

Update on the Village Walk-About

**14. To set date of next meeting**

The next meeting will be held on Monday September 3<sup>rd</sup> at 7.30 p.m. in the Village Hall.

There being no further business to discuss, the meeting finished at 8.50 p.m.

.....  
Chairman

.....  
Date