

WHISSONSETT PARISH COUNCIL  
MINUTES OF ANNUAL PARISH COUNCIL MEETING  
HELD ON 14<sup>TH</sup> MAY 2015 AT 7.45 P.M. IN  
WHISSONSETT VILLAGE HALL

Present: Cllr D Burton, Cllr B Andrews, Cllr J Daniels, Cllr S Dye, Cllr J Newton,  
Cllr A Mountain and Cllr G Buckley

Others Present: 14 electors

**1. Welcome and to accept apologies for absence**

Cllr Burton welcomed those present. County Cllr Mark Kiddle-Morris sent apologies for absence.

**2. To elect the Chairman and Vice Chairman for the next year and Clerk to receive signed Declaration of Acceptance forms**

Cllr Daniels proposed Cllr Burton for the position of Chairman of the Parish Council for the forthcoming year, seconded by Cllr Dye and carried. Cllr Burton accepted the position and the Clerk received the signed Declaration of Acceptance form.

Cllr Burton proposed Cllr Dye for the position of Vice Chairman of the Parish Council for the forthcoming year, seconded by Cllr Andrews and carried. Cllr Dye accepted the position and the Clerk received the signed Declaration of Acceptance form.

The Clerk received the signed Declaration of Acceptance forms from the rest of the Parish Councillors.

**3. To receive any Declarations of Interest**

Cllr Daniels declared a Personal Interest in Item no 7, Planning

**4. To confirm and accept Minutes of 30<sup>th</sup> March meeting**

Cllr Buckley proposed the minutes, which had been circulated, be accepted as a true and accurate record, Cllr Daniels seconded the proposal, carried by the Council.

**5. To report on any matters arising from the minutes of March (not on agenda)**

There were no matters arising.

The Chairman adjourned the meeting for the Public Participation period

**PUBLIC PARTICIPATION PERIOD**

Some rubbish had been dumped on the outside of the bowling green and this was discussed. Mr Davenport asked the Chairman of the Parish Council if he knew what was happening at the Pit. He thought some investigations were being carried out there and it was being tested for gas. The possibility of it being built on in the future was discussed. Mrs Wilson asked if another dog fouling sign could be erected near the pig farm on Mill Lane so it will be discussed at the next meeting and put on the agenda for July.

During the day there is some parking taking place on the street outside the village hall and it is causing other road users difficulties, so the Clerk was asked to telephone the Police. Mrs English asked about the situation with the allotments and if they would soon be ready for use. She was informed this would soon be the case.

The Chairman closed the Public Participation period and resumed the meeting.

**6. To discuss Correspondence**

The following mail had been received:-  
Copy of Clerks & Councils Direct

**7. To discuss any Planning issues**

3PL/2015/0192/F Mr David Rowe, High House, single storey side & rear extension to dwelling & workshop/store to rear of double garage, planning permission received

3PL/2015/0335/LU Bramble Cottage, London Street, rear extension, information only

3PL/2015/0401 Mr James Daniels, 3 Northview Drive, erection of 2 storey dwelling house with detached garage & worksh9op on land adjacent to Mill Lane, planning application received. The Parish Council supported this planning application. The Chairman allowed some discussion to take place between all those present and Cllr Daniels. The Clerk had been requested by Breckland to contact the Planning Department the following day and report any necessary comments. She was asked to tell Breckland that it was the wish of those present that a covenant be put on the application stating that no more development on the property was wanted by the residents.

**8. To discuss any Highways issues - meeting with N.C.C. re speed lowering**

The Clerk was asked to chase up the meeting with the Highways Department of Norfolk County Council and Cllr Burton and Cllr Andrews. A change of location for the speed camera was requested as someone had had pets killed by car drivers speeding.

**9. To discuss the Village Hall**

The present Village Hall Committee has given notice that it will be folding, due to lack of support and other reasons. Mrs Wilson asked if the Parish Council could help the Village Hall Committee in any way. Cllr Dye and Cllr Andrews both offered to make an effort to attend some of the Committee meetings. It was thought it would be a good idea if the Parish Council were to create a flyer and distributed and also some comments will be put in the village magazine and on, the website. The Village Hall A.G.M. thought will be taking place on 1<sup>st</sup> June.

**10. To discuss the dog fouling problem**

As the dog fouling problem has not improved, Cllr Dye proposed another dog bin and post be purchased, seconded by Cllr Daniels and carried. It will be sited at the footpath on Horseclose Lane and Mill Lane. The Chairman said it could be delivered to his property.

**11. To adopt the end of year accounts and the Annual Return**

Cllr Buckley proposed the end of year accounts be adopted, seconded by Cllr Mountain and carried.

The Chairman proposed the annual return be adopted, seconded by Cllr Dye and carried.

**12. To authorize any necessary financial transactions**

Cllr Buckley proposed the following financial transactions be authorised for payment, seconded by Cllr Mountain and carried:-

NALC Subscription £112.64                      Brian Etheridge (bus shelter) £84.00  
S A Robinson (supplying and fitting new notice board) £800.00

**13. To discuss risk management for the External Auditors**

The Clerk explained that the Parish Council had been chosen for an Intermediate Audit rather than the very elementary audit, which is usually the case. A variety of documents will need to be sent, including evidence that the Parish Council considers Risk Assessment, and she reported that she will deal with this matter.

**14. To receive items for the next Agenda**

Grass Cutting Contract

**15. To set date of next meeting**

The next meeting will be held on Thursday July 9<sup>th</sup> at 7.30 p.m.

There being no further business to discuss, the meeting finished at 9.40 p.m.

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Chairman

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Date